



# Notice of Blanket Purchase Agreement

Page 1 of 2

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

MEASURED PROGRESS INC  
100 EDUCATION WY  
DOVER, NH 03820

United States

DEVELOP & IMPLEMENT STATE  
ASSESSMENT PROGRAM (RIDE)

Award  
Number  
3296220

Effective Period:  
01-JUL-13 - 30-JUN-15

S H I P T O	RIDE OFFICE OF ASSESSMENT 255 WESTMINSTER STREET PROVIDENCE, RI 02903-3400 United States	Date: 29-SEP-12 Buyer: G Walsh Shipping: Paid Terms: NET 30 Vendor #: 484	I N V O I C E	DOA CONTROLLER ONE CAPITOL HILL, 4TH FLOOR SMITH ST PROVIDENCE, RI 02908 United States

Department		Type of Requisition	Bid Number	Requisition Number
RIDE			7058821 <del>NWA</del>	1077863
Line	Item	Item Description	Unit	Unit Price

		7/1/13 - 6/30/15  DEVELOP AND IMPLEMENT NEW ENGLAND COMMON ASSESSMENT PROGRAM IN ACCORDANCE WITH THE PROVISIONS OF RFP #7058821; AGREEMENT BETWEEN THE RHODE ISLAND DEPARTMENT OF EDUCATION, OFFICE OF ASSESSMENT AND ACCOUNTABILITY AND MEASURED PROGRESS, INC. (PAGES 1-23 AND ATTACHMENTS A, B, AND C) ("THE AGREEMENT"), INCORPORATED BY REFERENCE; AND THE ATTACHED MODIFICATION #3 TO THE AGREEMENT, WHICH, IN CONFLICT, ARE SUBSERVIENT TO THE STATE OF RHODE ISLAND'S GENERAL CONDITIONS OF PURCHASE.  BLANKET PURCHASE AGREEMENT #3296220 REPLACES PO #3120350 EFFECTIVE 7/1/13; LINE ITEMS HAVE BEEN ADDED FOR CONTRACTOR REPORTING OF HOURLY RATES.  BLANKET PURCHASE AGREEMENT #3296220 WILL REMAIN IN EFFECT UNTIL THE END OF THE CONTRACT TERM WHICH HAS BEEN EXTENDED TO 6/30/15 PER MODIFICATION #3.  NOT TO EXCEED - \$3,473,577.00		
1		APA-12086 - 7/1/13-6/30/14 - PROJECT MANAGEMENT - SALARY & FRINGE BENEFITS	Hour	88.25
2		APA-12086 - 7/1/13-6/30/14 - ITEM DEVELOPMENT - SALARY & FRINGE BENEFITS	Hour	85.5
3		APA-12086 - 7/1/13-6/30/14 - TEST CONSTRUCTION - SALARY & FRINGE BENEFITS	Hour	56
4		APA-12086 - 7/1/13-6/30/14 - ADMINISTRATION - SALARY & FRINGE BENEFITS	Hour	14

STATE PURCHASING AGENT

Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). Delivery of goods or services as described herein shall be deemed acceptance of these requirements.



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Department		Type of Requisition	Bid Number	Requisition Number
RIDE			7058821	
			<del>N/A</del>	1077863
Line	Item	Item Description	Unit	Unit Price

5		APA-12086 - 7/1/13-6/30/14 - SCANNING/IMAGING & SCORING - SALARY & FRINGE BENEFITS	Hour	21.7
6		APA-12086 - 7/1/13-6/30/14 - ANALYSIS - SALARY & FRINGE BENEFITS	Hour	68.6
7		APA-12086 - 7/1/13-6/30/14 - REPORTING - SALARY & FRINGE BENEFITS	Hour	81.2
8		APA-12086 - 7/1/13-6/30/14 - TRANSITION - SALARY & FRINGE BENEFITS	Hour	81.2
9		APA-12086 - 7/1/13-6/30/14 - INDIRECT COST/ADMINISTRATIVE FEE	Each	1
10		APA-12086 - 7/1/14-6/30/15 - PROJECT MANAGEMENT - SALARY & FRINGE BENEFITS	Hour	89.15
11		APA-12086 - 7/1/14-6/30/15 - ITEM DEVELOPMENT - SALARY & FRINGE BENEFITS	Hour	86.25
12		APA-12086 - 7/1/14-6/30/15 - TEST CONSTRUCTION - SALARY & FRINGE BENEFITS	Hour	56.5
13		APA-12086 - 7/1/14-6/30/15 - ADMINISTRATION - SALARY & FRINGE BENEFITS	Hour	14.25
14		APA-12086 - 7/1/14-6/30/15 - SCANNING/IMAGING & SCORING - SALARY & FRINGE BENEFITS	Hour	22
15		APA-12086 - 7/1/14-6/30/15 - ANALYSIS - SALARY & FRINGE BENEFITS	Hour	69.25
16		APA-12086 - 7/1/14-6/30/15 - REPORTING - SALARY & FRINGE BENEFITS	Hour	82
17		APA-12086 - 7/1/14-6/30/15 - INDIRECT COST/ADMINISTRATIVE FEE  AGENCY CONTACT: KRISTEN COLE - (401) 222-4681  SUPPLIER CONTACT: PETER HOFMAN - (603) 749-9102 FAX # (603) 749-6398	Each	1

STATE PURCHASING AGENT

*Lorraine A. Hynes*

Lorraine A. Hynes

This Notice of Award/Purchase Order is issued in accordance with the specific requirements described herein and the State's Purchasing Regulations and General Conditions of Purchase, copies of which are available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). Delivery of goods or services as described herein shall be deemed acceptance of these requirements.

## CONTRACT TERMS AND CONDITIONS

BLANKET PO #3296220

### **PAAWD**

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein, (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

### **RELEASE**

In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency. A Direct Purchase Order (DPO) shall be created by the agency listing the items ordered, using the pricing and format set forth in the Master Blanket. All pricing shall be as described in the Master Blanket and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected in Master Blanket.

## CAMPAIGN INCLUDING ARRA SUPPLEMENTAL TERMS & CONDITIONS

EVERY PERSON OR BUSINESS ENTITY PROVIDING GOODS OR SERVICES AT A COST OF \$5000 CUMULATED VALUE IS REQUIRED TO FILE AN AFFIDAVIT REGARDING POLITICAL CAMPAIGN CONTRIBUTIONS WITH THE RI STATE BOARD OF ELECTIONS EVEN IF NO REPORTABLE CAMPAIGN CONTRIBUTIONS HAVE BEEN MADE. (RI GENERAL LAW 17-27) FORMS OBTAINED AT BOARD OF ELECTIONS, CAMPAIGN FINANCE DIVISION, 50 BRANCH AVENUE PROVIDENCE 02904 (401-222-2056).

## ARRA SUPPLEMENTAL TERMS AND CONDITIONS

For contracts and sub-awards funded in whole or in part by the American Recovery and

Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto, such contracts and sub-awards shall be subject to the Supplemental Terms and Conditions For Contracts and Sub-awards Funded in Whole or in Part by the American Recovery and Reinvestment Act of 2009, Pub.L.No. 111-5 and any amendments thereto located on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)."

## **TERMS**

**SCOPE AND LIMITATIONS** - This Agreement covers requirements as described herein, ordered by State agencies during the Agreement Period. No additional or alternative requirements are covered, unless added to the Agreement by formal amendment by the State Purchasing Agent or his designee.

Under State Purchasing Law, 37-2-54, no purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of administration] or made under general regulations which the chief purchasing officer may prescribe. Under State Purchasing Regulation 8.2.1.1.2, any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

**PRODUCT ACCEPTANCE** - All merchandise offered or otherwise provided shall be new, of prime manufacture, and of first quality unless otherwise specified by the State. The State reserves the right to reject all nonconforming goods, and to cause their return for credit or replacement, at the State's option.

- a) Failure by the state to discover latent defect(s) or concealed damage or non-conformance shall not foreclose the State's right to subsequently reject the goods in question.
- b) Formal or informal acceptance by the State of non-conforming goods shall not constitute a precedent for successive receipts or procurements.

Where the vendor fails to cure the defect promptly or replace the goods, the State reserves the right to cancel the Release, contract with a different vendor, and to invoice the original vendor for any differential in price over the original contract price.

## **ORDER AUTHORIZATION AND RELEASE AGAINST PRICING AGREEMENT**

**In no event shall the Vendor deliver goods or provide service until such time as a duly authorized release document is certified by the ordering Agency.**

**State Agencies** shall request release as follows: All releases shall reference the Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein.

A Department Purchase Order (DPO) listing the items ordered shall be created by the



agency. The agency may mail or fax a copy of the order to the Vendor. In some cases the agency may request delivery by telephone, but must provide the Vendor with a DPO Order Number reference for billing purposes. Vendors are encouraged to require written orders to assure payments are processed accurately and promptly.

**DELIVERY** - If this is an MPA, Vendor will obtain "ship to" information from each participating agency. This information will be contained in the DPO. APA delivery information will be contained in the Notice of Award.

**PRICING** - All pricing shall be as described herein, and is considered to be fixed and firm for the term of the Agreement, unless specifically noted to the contrary herein. All prices include prepaid freight. Freight, taxes, surcharges, or other additional charges will not be honored unless reflected herein.

**INVOICING** - All invoices shall reference the DPO Order Number(s), Price Agreement number, the Contract Issue number, the item(s) covered, and the unit pricing in the same format as described herein. If this is an MPA, Vendor will obtain "bill to" information from each participating agency. This information will be contained in the DPO. APA billing information will be contained in the Notice of Award.

**PAYMENT** - Invoices for items not received, not priced according to contract or for work not yet performed will not be honored. No payment will be processed to any vendor for whom there is no IRS W-9 on file with the State Controller. \

**P1**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.  
PAYMENTS WILL BE AUTHORIZED UPON SUBMISSION OF PROPERLY  
RENDERED INVOICES TO THE RECEIVING AGENCY. ANY UNUSED  
BALANCE AT END OF BLANKET PERIOD IS AUTOMATICALLY CANCELLED.

**P6**



THIS PURCHASE ORDER IS AWARDED SUBJECT TO EQUAL OPPORTUNITY  
COMPLIANCE.

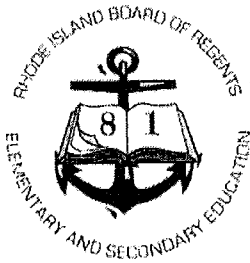
THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-  
2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE  
SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT  
BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE  
STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON  
DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR  
THE DETERMINATION BY THE STATE TO DISCONTINUE THE  
GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF  
GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT

MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

## INSURANCE2

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "BILL TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.





State of Rhode Island and Providence Plantations  
DEPARTMENT OF EDUCATION  
Shepard Building  
255 Westminster Street  
Providence, Rhode Island 02903-3400

Deborah Gist  
Commissioner

**Modification No. 3**  
**PO # 3120350**

*to the*  
**AGREEMENT**  
*between*  
**RHODE ISLAND DEPARTMENT OF EDUCATION**  
*And*  
**MEASURED PROGRESS, INC.**

1. This section is a modification of an Agreement we have with Measured Progress, Inc. for the period **December 1, 2008** through **June 30, 2014**.
2. The purpose of this modification is to exercise the one-year extension option through June 30, 2015 and to increase the budget **\$936,455** to cover costs associated with the development and administration of the "Rhode Island Grade 11 Retest" program.
3. All other terms and conditions of the Agreement remain in effect and are modified by the work contained in the Addendum to Section II and the revised budget contained in the Addendum to Section III.
4. A detailed Agreement is on file in the Office of Finance, Department of Education.

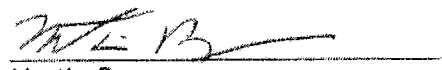
APPROVED:

RHODE ISLAND DEPARTMENT  
OF EDUCATION

  
Deborah Gist  
Commissioner of Education

DATE: 7/24/12

MEASURED PROGRESS, INC.

  
Martin Borg  
President

DATE: 7/12/2012

Telephone (401) 222-4600 Fax (401) 222-6178 TTY 800-745-5555 Voice 800-745-6575

The Board of Regents does not discriminate on the basis of age, sex, sexual orientation, gender identity/expression, race, color, religion, national origin, or disability.

## **Addendum to** **SECTION II**

### **I. BACKGROUND/OVERVIEW/PURPOSE:**

Beginning with the Class of 2014, high school students will be required to achieve at least *Partial Proficiency* (Level 2) on the both the NECAP Grade 11 Mathematics test and the NECAP Grade 11 Reading test to graduate. In order to provide ample opportunities for students to demonstrate their level of proficiency in these two content areas, the *Rhode Island Grade 11 Mathematics Retest* and the *Rhode Island Grade 11 Reading Retest* (both hereafter referred to as the singular, "Retest") must be developed. The Retest will be administered to those students in Grade 12 who failed to achieve *partial proficiency* in one or both content areas of the Grade 11 NECAP tests in the fall of their Junior and Senior years of high school. Thus, students will be afforded 3 opportunities to demonstrate their level of proficiency in math and reading in order to graduate.

Because the Retest will comprise fully-vetted NECAP items, this purpose of requesting this modification to the original NECAP Contract Agreement is to secure the preparation, production, distribution, collection, analysis, scoring, and reporting of the two Rhode Island Grade 11 Retests (Mathematics and Reading only).

### **II. SCOPE OF THE WORK:**

The purpose of this agreement is to secure the preparation, production, distribution, collection, analysis, scoring, and reporting of the Rhode Island Grade 11 Retest, with work beginning on July 1, 2012 and continuing through June 30, 2015. See Attachment A, "Statement of Work" below for details.

### **III. PAYMENT TERMS:**

The original Agreement included field test item development costs associated with a fall 2013 administration of the NECAP tests in grades 3-8 and 11. However, since the last administration of the NECAP tests for all tested grades under the current contract is the fall of 2013 and with Rhode Island switching to PARCC assessments in 2015, the costs originally associated with the field test item development for the fall 2013 NECAP tests have been credited by Measured Progress to Rhode Island's account. This credit of \$204,636 has been applied toward the development of the Rhode Island Grade 11 Retest, which will cost \$1,141,091 through fiscal year 2015. After the credit is applied, the total balance due will be \$936,455. To account for the credit in the budget calculations of this Modification to the original Agreement, the total amount of \$204,636 has been applied to the FY2013 budget. This credit is shown in the table on the following page as "Decrease from *MP Credit*" to outline the overall decreases in expenses associated with this Modification to the Agreement (see Addendum to Section III).



## **Addendum to** **SECTION III**

### **BUDGET**

The Contractor estimates that its budget for work to be performed under this Agreement is as follows:

<b>FY2013 Expense Category</b>	<b>FY2013 Original</b>	<b>Increase for Retest</b>	<b>Decrease from MP Credit</b>	<b>FY2013 Revised</b>
1. Project Management	\$202,128	\$0	\$0	\$202,128
2. Item Development	\$259,532	\$56,386	(\$122,001)	\$193,917
3. Test Construction	\$364,693	\$14,557	\$0	\$379,250
4. Administration	\$234,796	\$0	\$0	\$234,796
5. Scanning/Imaging and Scoring	\$830,586	\$42,937	(\$48,320)	\$825,203
6. Analysis	\$95,505	\$4,761	(\$634)	\$99,632
7. Reporting	\$67,016	\$3,174	\$0	\$70,190
Subtotal	\$2,054,256	\$121,815	(\$170,954)	\$2,005,117
Indirect Cost/Administrative Fee	\$398,666	\$24,182	(\$33,682)	\$389,166
<b>TOTAL</b>	<b>\$2,452,922</b>	<b>\$145,997</b>	<b>(\$204,636)</b>	<b>\$2,394,283</b>

<b>FY2014 Expense Category</b>	<b>FY2014 Original</b>	<b>Increase for Retest</b>	<b>FY2014 Revised</b>
1. Project Management	\$203,063	\$0	\$203,063
2. Item Development	\$0	\$5,652	\$5,652
3. Test Construction	\$364,471	\$23,611	\$388,082
4. Administration	\$238,133	\$18,592	\$256,725
5. Scanning/Imaging and Scoring	\$830,275	\$91,822	\$922,097
6. Analysis	\$96,842	\$60,475	\$157,317
7. Reporting	\$67,466	\$40,316	\$107,782
8. Transition	\$9,569	\$0	\$9,569
Subtotal	\$1,809,819	\$240,468	\$2,050,287
Indirect Cost/Administrative Fee	\$352,508	\$47,708	\$400,216
<b>TOTAL</b>	<b>\$2,162,328</b>	<b>\$288,176</b>	<b>\$2,450,504</b>

<b>FY2015 Expense Category</b>	<b>FY2015 Original</b>	<b>Increase for Retest</b>	<b>FY2015 Revised</b>
1. Project Management	-	\$130,107	\$130,107
2. Item Development	-	\$1,700	\$1,700
3. Test Construction	-	\$64,826	\$64,826
4. Administration	-	\$60,398	\$60,398
5. Scanning/Imaging and Scoring	-	\$190,069	\$190,069
6. Analysis	-	\$85,670	\$85,670
7. Reporting	-	\$57,114	\$57,114
Subtotal	-	\$589,884	\$589,884
Indirect Cost/Administrative Fee	-	\$117,034	\$117,034
<b>TOTAL</b>	<b>-</b>	<b>\$706,918</b>	<b>\$706,918</b>

It is understood and agreed that the amounts indicated above for the several line items are estimates of expenditures to be incurred by the Contractor/Grantor on behalf of this Agreement and to be claimed by the Contractor/Grantor for reimbursement under this Agreement. It is further understood and agreed that actual expenditures may vary from the estimates set forth above and that such variations shall not in themselves be cause for disallowance of reimbursement by RIDE; provided, however, that the Contractor/Grantor shall notify and obtain the approval of the contract officer, in writing, if expenditures to be claimed for reimbursement in any line item above shall begin to vary significantly from the estimate given above; and provided further that unless permission of the contract officer shall have been obtained in advance, no expenditure shall be claimed by the Contractor/Grantor for reimbursement by RIDE under this Agreement if such expenditure shall have been incurred in a line item category not listed above.

# **CONTRACT AMENDMENT BETWEEN MEASURED PROGRESS AND RHODE ISLAND DEPARTMENT OF EDUCATION**

## **RHODE ISLAND GRADE 11 RETEST PROGRAM**

### **ATTACHMENT A**

#### **STATEMENT OF WORK**

The purpose of this agreement is to secure the preparation, production, distribution, collection, analysis, scoring, and reporting of the Rhode Island High School Testing Program.

#### **A. General requirements**

1. Beginning with the graduating class of 2014, students will need to score at least Partially Proficient on the Grade 11 New England Common Assessment Program (NECAP) reading and mathematics tests in order to satisfy one of the Rhode Island state assessment requirements for determining a student's eligibility for high school graduation. Since the current NECAP contract only accounts for two additional operational administrations (October 2012 and 2013), Rhode Island is contracting with Measured Progress to build two additional tests (*RI Grade 11 Retest* and *NECAP 2013 Grade 11 – E*) from a combination of remaining NECAP items available in the NECAP item pool and new additional item development. The *RI Grade 11 Retest* will be administered to students who do not score Partially Proficient or higher on NECAP in October 2012 and October 2013 or the *NECAP 2013 Grade 11 – E* in October 2014. The *NECAP 2013 Grade 11 – E* will be administered to grade 11 students (class of 2016) as a census test. The *NECAP 2013 Grade 11 – E* will also be administered to students (from class of 2015) who do not score Partially Proficient or higher on NECAP in October 2013. A schedule is presented at the end of Attachment A that shows the high school test administrations that will be offered between the spring of 2014 and the spring of 2015.
2. The project contact at the Rhode Island Department of Education is Dr. Phyllis Lynch, Office of Assessment and Accountability. The project contact at Measured Progress is Harold Stephens, Assistant Division Director, Client Services.

#### **B. Statement of Work**

1. Program Management
  - a. Measured Progress (contractor) will ensure that the timing of the *RI Grade 11 Retest* and *NECAP 2013 Grade 11 – E* test administrations and the release of their results will fulfill the goals of the Rhode Island Department of Education (RIDE).

- RIDE intends for the *RI Grade 11 Retest* test form to be administered sometime in March 2014 and March 2015 so that the results can be returned to schools by the end of May of the same school year.
  - RIDE intends for the *NECAP 2013 Grade 11 – E* test form to be administered sometime in October 2014 so that the results can be returned to schools by the end of January of the same school year.
- b. The contractor will support regular (minimum of semi-monthly) conference calls with RIDE members each year.

## 2. Item Development

- a. Field testing of items that will be used to construct the *RI Grade 11 Retest* reading and mathematics test forms will occur in 2012 as part of the Grade 11 NECAP operational test administration. The contractor will develop all new items and refine existing items based on input from RIDE content specialists and they will code all items to the reading and mathematics Rhode Island Grade-Span Expectations.
- b. RIDE content specialists will have final approval of items selected for the field test. The selection of the items for the field test will occur during the 2012 item selections meetings.
- c. Field Test Designs: Four additional test forms for the Grade 11 New England Common Assessment Program (NECAP) will be produced during the 2012-2013 fiscal year bringing the total number of test forms up from eight (8) to twelve (12). The four additional test forms (forms 9 through 12) will contain the same NECAP common items as test forms 1 through 8 in reading and mathematics. The remaining matrix and field test item slots in the Grade 11 NECAP mathematics test design will be populated with the new mathematics field test items. The remaining field test slots in the Grade 11 NECAP reading test design will be populated with the new reading field test items.

### **New Mathematics Item Development: 32 MC, 16 SA1, 8 SA2, and 8 CR**

Common				Field Test* (forms 9-12)				Total per Student			
MC	SA1	SA2	CR	MC	SA1	SA2	CR	MC	SA1	SA2	CR
24	12	6	4	8	4	2	2	32	16	8	6

**New Reading Item Development: 2 Long passages, 2 Short passages, and 8 stand-alone MC items**

Common		Field Test* (forms 9-12)		Total Per Student	
2 Long and 2 Short passages plus 4 stand-alone MC		1 Long and 1 Short passage plus 2 stand-alone MC		3 Long and 3 Short passages plus 6 stand-alone MC	
MC	CR	MC	CR	MC	CR
28	6	14	3	42	9

\*Field Test slots are combination of Matrix Equating and Field Test slots from Gr11 NECAP Design.

Each field test passage will be repeated in two of the four test forms. For each long passage, a total of 14-16 MC and 3 CR items will be developed (8 MC and 2 CR per usage) which means some items may be repeated in both test forms. For each short passage, a total of 10-12 MC and 2 CR items will be developed (4 MC and 1 CR per usage) which means some items may be repeated in both test forms. 10-12 stand-alone MC will also be developed with 2 stand-alone MC field tested in each test form.

- d. The contractor will work with RIDE to establish and utilize an item review committee to review the new field test items. The contractor will support one two-day meeting in 2012 at a suitable location in Rhode Island approved by RIDE and the contractor. The contractor will be responsible for all facility costs associated with the operation of the meeting. The contractor will also be responsible for reimbursement costs to committee members for mileage to and from the meeting at .55 cents a mile and a \$100 substitute reimbursement that will be paid to the committee members' district. The number of committee members selected by RIDE for this meeting will be no greater than ten (10) people – five (5) for reading and five (5) for mathematics.
- e. The contractor will work with RIDE to establish and utilize a bias and sensitivity review committee to review the new field test items. The contractor will support one one-day meeting in 2012 at a suitable location in Rhode Island approved by RIDE and the contractor. The contractor will be responsible for all facility costs associated with the operation of the meeting. The contractor will also be responsible for reimbursement costs to committee members for mileage to and from the meeting at .55 cents a mile and a \$100 substitute reimbursement that will be paid to the committee members' district. The number of committee members selected by RIDE for this meeting will be no greater than six (6) people.

**3. Test Construction**

- a. RIDE content specialists will have final approval of the items selected for the *RI Grade 11 Retest* reading and mathematics common test forms. The items selected to construct the test will come from two sources: 1) new items that were field tested in the NECAP 2012 Grade 11 reading and

mathematics tests and 2) remaining eligible items from the NECAP Grade 11 reading and mathematics item pools. The selection of the items for the *RI Grade 11 Retest* reading and mathematics common test forms will occur during the spring 2013 item selections meetings once the item selections have been completed for the NECAP 2013 Grade 11 operational test forms.

- b. RIDE content specialists will have final approval of the items selected for the *NECAP 2013 Grade 11 – E* reading and mathematics common test forms. The items selected to construct the test will come from two sources: 1) remaining eligible items from the NECAP Grade 11 reading and mathematics item pools and 2) new items that were field tested in the NECAP 2012 Grade 11 reading and mathematics tests that were not selected for the *RI Grade 11 Retest* common test forms. The selection of the items for the *NECAP 2013 Grade 11 – E* reading and mathematics common test forms will occur during the spring 2013 item selections meetings once the item selections have been completed for the NECAP 2013 Grade 11 operational test forms.
- c. The *RI Grade 11 Retest* and *NECAP 2013 Grade 11 – E* common reading and mathematics test forms will contain the following item types: multiple-choice and constructed-response items for reading and multiple-choice, short-answer (1pt), short-answer (2pt), and constructed-response items for mathematics.
- d. In 2013-2014, the contractor will produce one (1) common reading test form and one (1) common mathematics test form for the *RI Grade 11 Retest*. Since these common test forms will be used for two separate test administrations, no items will be released to the public prior to the spring of 2015.
- e. In 2014-2015, the contractor will produce one (1) common reading test form and one (1) common mathematics test form for the *NECAP 2013 Grade 11 – E*. No items from these test forms will be released to the public prior to the conclusion of this contract.
- f. For the *RI Grade 11 Retest* and the *NECAP 2013 Grade 11 – E*, the contractor will follow the test designs and test blueprints for reading and mathematics that are included with this contract document as Attachment B.
- g. The contractor will use the current NECAP design (with minor edits approved by RIDE) for the production of student test booklets for the *RI Grade 11 Retest*. The contractor will produce separate student test booklets for reading and mathematics.
- h. The contractor will use the current NECAP design (with minor edits approved by RIDE) for the production of student answer booklets for the *RI Grade 11 Retest*. The contractor will produce a student answer document for the *RI Grade 11 Retest* that will contain response spaces for both reading and mathematics items. This approach is being followed even though there are separate



student test booklets for reading and mathematics because it is less expensive than printing separate student answer booklets.

- i. The contractor will use the current NECAP design (with minor edits approved by RIDE) for the production of student test booklets for the *NECAP 2013 Grade 11 – E*. The contractor will produce a student test booklet that contains the items for both reading and mathematics.
- j. The contractor will use the current NECAP design (with minor edits approved by RIDE) for the production of student answer booklets for the *NECAP 2013 Grade 11 – E*. The contractor will produce a student answer document for the *NECAP 2013 Grade 11 – E* that will contain response spaces for both reading and mathematics items.
- k. Test construction completed by the contractor of the four (4) additional NECAP Grade 11 test forms will be accomplished concurrently with test construction of the NECAP 2012 Grade 11 tests during 2012.
- l. Test construction completed by the contractor of the *RI Grade 11 Retest* reading and mathematics test forms will be accomplished concurrently with test construction of the NECAP 2013 tests during the spring and summer of 2013.
- m. Test construction of the *NECAP 2013 Grade 11 – E* reading and mathematics test forms will be completed by the contractor during the spring and summer of 2014.
- n. In the summer of 2013, the contractor will print eighty eight hundred (8,800) mathematics student test booklets, twenty two hundred (2,200) reading student test booklets, and eleven thousand (11,000) student answer booklets for the *RI Grade 11 Retest*. It is expected that these quantities will be sufficient to cover the number of students that will be administered the test in March 2014 and March 2015. If additional booklets are required, the contractor and RIDE will agree on the additional quantities to be printed and the additional costs will be paid for by RIDE.
- o. In the summer of 2013, the contractor will produce two (2) Braille copies each of the reading and mathematics test forms for the *RI Grade 11 Retest*. It is expected that this quantity will be sufficient to cover the number of students that require a Braille test during the March 2014 and March 2015 test administrations. If additional copies of Braille tests are required, the contractor and RIDE will agree on the additional quantities to be produced and the additional costs will be paid for by RIDE.
- p. In the summer of 2013, the contractor will produce fifteen (15) large-print copies each of the reading and mathematics test forms for the *RI Grade 11 Retest*. It is expected that this quantity will be sufficient to cover the number of students that require a large-print test during the March 2014 and March 2015 test administrations. If additional copies of large-print tests are required,

the contractor and RIDE will agree on the additional quantities to be produced and the additional costs will be paid for by RIDE.

- q. The contractor will provide eighty eight hundred (8,800) math reference sheets and rulers for the *RI Grade 11 Retest* mathematics test. It is expected that this quantity will be sufficient to cover the number of students that will be administered the test during March 2014 and March 2015. If additional quantities of these materials are required, the contractor and RIDE will agree on the additional quantities that the contractor will provide and the additional costs will be paid for by RIDE.
- r. In the summer of 2014, the contractor will print nineteen thousand, one hundred fifty (19,150) student test booklets (reading and mathematics combined into a single booklet) and nineteen thousand, one hundred fifty (19,150) student answer booklets for the *NECAP 2013 Grade 11 – E*. It is expected that these quantities will be sufficient to cover the number of students that will be administered the test in October 2014. If additional booklets are required, the contractor and RIDE will agree on the additional quantities to be printed and the additional costs will be paid for by RIDE.
- s. In the summer of 2014, the contractor will produce four (4) Braille copies of the reading and mathematics test forms for the *NECAP 2013 Grade 11 – E*. It is expected that this quantity will be sufficient to cover the number of students that require a Braille test during the October 2014 test administration. If additional copies of Braille tests are required, the contractor and RIDE will agree on the additional quantities to be produced and the additional costs will be paid for by RIDE.
- t. In the summer of 2014, the contractor will produce twenty five (25) large-print copies of the reading and mathematics test forms for the *NECAP 2013 Grade 11 – E*. It is expected that this quantity will be sufficient to cover the number of students that require a large-print test during the October 2014 test administration. If additional copies of large-print tests are required, the contractor and RIDE will agree on the additional quantities to be produced and the additional costs will be paid for by RIDE.
- u. The contractor will provide seventeen thousand, six hundred ten (17,610) math reference sheets and rulers for the *NECAP 2013 Grade 11 – E* mathematics test form. It is expected that this quantity will be sufficient to cover the number of students that will be administered the test during October 2014. If additional quantities of these materials are required, the contractor and RIDE will agree on the additional quantities that the contractor will provide and the additional costs will be paid for by RIDE.

## 5. Test Administration

- a. RIDE is responsible for administering the *RI Grade 11 Retest* for reading and/or mathematics at regional testing centers that are established in Rhode Island. RIDE is responsible for any costs associated with the locations that are selected as regional testing centers.
- b. RIDE is responsible for registering students to be administered the *RI Grade 11 Retest* in reading and/or mathematics and for assigning each student to one of the regional testing centers for each of the test administrations in March 2014 and March 2015.
- c. Prior to each test administration, the contractor will send one bulk shipment to RIDE that contains all of the test materials needed to administer the *RI Grade 11 Retest* including student test booklets, student answer booklets, mathematics reference sheets, rulers, and test administration manuals. The contractor is responsible for both shipping and return-shipping costs for all test materials to and from RIDE.
- d. Upon completion of the student registration process, which must be completed at least two weeks prior to the start of the *RI Grade 11 Retest* test administration window, RIDE will provide the contractor with a student registration data file. This file will contain at a minimum the student names, state-assigned student identification numbers (SASIDs), and the names and codes of the school and district for each student that will be administered the *RI Grade 11 Retest* in reading and/or mathematics. This file will also contain an indication for the students that will need a Braille or large-print version of the *RI Grade 11 Retest*.
- e. The contractor will use the student registration file provided by RIDE to print student ID labels to be applied to student test booklets and student answer documents. The contractor will print and ship the student ID labels with the bulk test material shipment to RIDE.
- f. The contractor will produce test administration manuals for the *RI Grade 11 Retest* based on the format used for NECAP test administration manuals. The test administration manual will contain the directions and scripts that are read aloud to students and provide the necessary instructions for the handling, distribution, administration, collection, and return of test materials. The contractor will print up to one hundred (100) test administration manuals that will be shipped to RIDE in advance of each test administration.
- g. The contractor will produce test administration manuals for the *NECAP 2013 Grade 11 – E* based on the format used for NECAP test coordinator and test administrator manuals. The test coordinator and test administration manual will contain the directions and scripts that are read aloud to students and provide the necessary instructions for the handling, distribution, administration, collection, and return of test materials. The contractor will print up to two

hundred (200) test coordinator manuals and will ship one to each school as part of the test materials shipment. The contractor will print up to sixteen hundred (1,600) test administration manuals that will be shipped to schools as part of the test materials shipment in a ratio of 1 manual per 12 students rounded up to the next number. Schools with less than 12 students will receive one test administration manual.

- h. The contractor will provide secure storage for all of the *RI Grade 11 Retest* student test booklets and student answer documents for a minimum of 12 months after the reports are generated and returned to schools.
- i. In preparation for the test administration of the *NECAP 2013 Grade 11 – E*, Rhode Island will provide the contractor with statewide grade 11 enrollment counts, as well as a database of participating districts and schools by July 25, 2014. This file will be used to assemble the test material shipments for each grade 11 school in Rhode Island.
- j. In preparation for the test administration of the *NECAP 2013 Grade 11 – E*, Rhode Island will provide the contractor with a grade 11 student label file by August 15, 2014. The contractor will print and ship the student labels with the test material shipments to grade 11 schools. The contractor will also allow grade 11 schools to order additional student labels via a web-based system up until the first week of the testing window. The contractor will then print and ship the additional labels to grade 11 schools in time for the schools to apply them onto the student answer booklets prior to returning the test materials to the contractor.
- k. RIDE will provide the contractor with original copies of all the required documents for the RI Security Test Shipment by August 15, 2014. The contractor will produce the appropriate number of copies and ship them to all of the Rhode Island high schools that will be administering the *NECAP 2013 Grade 11 – E*. The shipment of RI Security materials will occur during the week of September 8, 2014.
- l. In preparation for the test administration of the *NECAP 2013 Grade 11 – E*, RIDE will complete a process for registering grade 12 students that will be administered the test during the October 2014 test administration window. RIDE will provide the contractor the grade 12 student registration file by August 15, 2014. The grade 12 student registration file will contain at a minimum the student names, state-assigned student identification numbers (SASIDs), and the names and codes of the school and district for each student that will be administered the *NECAP 2013 Grade 11 – E* in reading and/or mathematics. This file will also contain an indication for the students that will need a Braille or large-print version of the *NECAP 2013 Grade 11 – E*.

- m. Using the grade 12 student registration file provided by RIDE, the contractor will append the number of grade 12 students to the grade 11 enrollment counts by school in order to ensure a sufficient quantity of test materials are sent to each school to test the grade 12 students.
  - n. The contractor will also use the grade 12 student registration file provided by RIDE to print and ship student ID labels to be applied to student test booklets and student answer documents. The contractor will ship the student ID labels with the *NECAP 2013 Grade 11 – E* test material shipments to grade 11 schools.
  - o. The contractor will ship the *NECAP 2013 Grade 11 – E* test materials to grade 11 schools in Rhode Island by September 12, 2014. The contractor is responsible for shipping costs for all test materials to grade 11 schools in Rhode Island.
  - p. The contractor will be responsible for conducting a single *NECAP 2013 Grade 11 – E* test administration workshop in Rhode Island in September, 2014. The exact date and location in Rhode Island for the holding the workshop will be mutually agreed upon by RIDE and the contractor. The contractor will provide program management staff to assist with the facilitation of the workshop. The contractor will be expected to accommodate up to thirty-five (35) participants to attend the workshop. The contractor will work in collaboration with RIDE to prepare the presentation and materials for the workshop.
  - q. The test administration window for the *NECAP 2013 Grade 11 – E* will be October 1 to October 22, 2014. The one day UPS pickup of test materials from grade 11 schools for return to the contractor will be on October 23, 2014. The contractor is responsible for return-shipping costs for all test materials from grade 11 schools in Rhode Island to the contractor.
  - r. The contractor will provide secure storage for all of the *NECAP 2013 Grade 11 – E* student test booklets and student answer documents for a minimum of 6 months after the reports are generated and returned to schools.
6. Scanning/Imaging and Scoring
- a. The contractor will be responsible for the scanning/imaging of student answer documents to capture all of the multiple choice and non-multiple choice student responses from each *RI Grade 11 Retest* test administration (March 2014 and March 2015) and from the *NECAP 2013 Grade 11 – E* test administration (October 2014).
  - b. The contractor will follow the quality control procedures as described in their 2008 NECAP proposal on pp. B-87 to B-93 to ensure the accuracy of the scanned data for each of the *RI Grade 11 Retest* and *NECAP 2013 Grade 11 – E* test administrations.

- c. The contractor, upon request from RIDE, will retrieve and deliver images of student answer documents and/or actual hard copy of the students test material from the *RI Grade 11 Retest* and *NECAP 2013 Grade 11 – E* test administrations. The contractor in consultation with RIDE will determine an agreed upon protocol for requesting this service. The contractor has not charged for this service in the Rhode Island High School Testing Program budget. However, if the number of requests becomes over burdensome, negotiations will be expected to take place to establish an acceptable fee for this service.
- d. The contractor will follow the general scoring and training procedures outlined in their 2008 NECAP proposal on pp. B-100 to B-125 for each of the *RI Grade 11 Retest* and *NECAP 2013 Grade 11 – E* test administrations.
- e. The contractor, in collaboration with RIDE, will develop scoring rubrics, sets of training student responses, and anchor student responses for all *RI Grade 11 Retest* field test items that are not directly scored by machine.
- f. In 2012-13, the contractor will score all multiple-choice *RI Grade 11 Retest* field test items and a random sample of 1200-1500 student responses for each non-multiple-choice field test item in reading and mathematics to produce item statistics. These student responses will be drawn from the pool of students in Rhode Island, New Hampshire, and Vermont that were administered one of the four (4) additional test forms (forms 9-12) during the NECAP Grade 11 test administration in October of 2012.
- g. The contractor will score all *RI Grade 11 Retest* items from the March 2014 and March 2015 test administrations.
- h. All reading and mathematics constructed-response items from each of the *RI Grade 11 Retest* test administrations (March 2014 and March 2015) will be one-hundred percent double scored by two separate readers.
- i. All reading and mathematics short-answer one-point and two-point items from each of the *RI Grade 11 Retest* test administrations (March 2014 and March 2015) will be scored by a single reader with a two percent read behind.
- j. The contractor will score only the *NECAP 2013 Grade 11 – E* common items from the October 2014 test administration.
- k. All common reading and mathematics short-answer one-point and two-point items and constructed-response items from the *NECAP 2013 Grade 11 – E* October 2014 test administration will be scored by a single reader with a two percent read behind.



7. Data Analysis

- a. The contractor will calibrate all of the *RI Grade 11 Retest* items and *NECAP 2013 Grade 11 – E* common items using Item Response Theory (IRT). The three-parameter logistic (3PL) model will be used for dichotomous items (multiple-choice and short-answer) and the graded-response model (GRM) will be used for the polytomous items (constructed- and extended-response).
- b. The contractor will use the same common scale (1100 through 1180, where 11 represents the grade level) that was adopted for reporting NECAP scaled scores and achievement levels in reading and mathematics for students, schools, districts, and states.
- c. The contractor will follow the procedures for reporting item and test statistics as described in their 2008 NECAP proposal on pp. B-139 to B-145.

8. Reporting

- a. The contractor will negotiate a mutually agreed upon reporting schedule with RIDE that will allow for schools and the state to receive results from the *RI Grade 11 Retest* March 2014 and March 2015 test administrations before the end of May of 2014 and May of 2015 respectively. The schedule will be devised so as to reduce as much as possible the time between testing and the reporting of results.
- b. The contractor will negotiate a mutually agreed upon reporting schedule with RIDE that will allow for schools and the state to receive results from the *NECAP 2013 Grade 11 – E* October 2014 test administration before the end of January 2015. The schedule will be devised so as to reduce as much as possible the time between testing and the reporting of results.
- c. The contractor, in consultation with RIDE, will design and produce the following reports in paper formats for the March 2014 and March of 2015 *RI Grade 11 Retest* administrations:
  - *Student Report* containing performance level results, scaled score, etc. This student report will be very similar to the report shell template used for NECAP Student Reports. Two (2) copies of the report will be produced (one colored copy for the student/parents and one black and white copy for the school) for each tested student.
  - *School Roster Report* containing individual student-level results for each tested content area.
  - *State Student-Level data file* containing all student-level information regarding performance (scaled scores and achievement levels). The contractor will provide this data file to RIDE prior to the shipping of the reports.
- d. The contractor will be responsible for printing, packaging, and shipping two (2) paper copies of *Student Reports* for each student that was administered the *RI Grade 11 Retest* to his/her grade

11 school. The contractor will be responsible for printing, packaging, and shipping one (1) paper copy of the *School Roster Report* to each grade 11 school that has tested students. These two reports will be combined into a single report shipment per grade 11 school.

- e. The contractor, in consultation with RIDE, will design a file layout for the *State Student-Level data file* that will describe the *RI Grade 11 Retest* data that will be included in the file such as raw item responses, scored item responses, raw score totals, scaled scores, and performance levels for each tested student.
- f. The contractor will produce interpretive documentation that clearly and effectively communicate information about the *RI Grade 11 Retest* reports to parents, schools, and districts. The interpretive documentation will be provided in electronic format for posting on RIDE's website.
- g. The contractor, in consultation with RIDE, will design and produce the following reports in paper formats for the October 2014 *NECAP 2013 Grade 11 – E* test administration:
  - *Student Report* containing performance level results, scaled score, etc. This student report will be very similar to the report shell template used for NECAP Student Reports. Two (2) copies of the report will be produced (one colored copy for the student/parents and one black and white copy for the school) for each tested student.
  - *School Roster Report* containing individual student-level results for each tested content area.
  - *State Student-Level data file* containing all student-level information regarding performance (scaled scores and achievement levels). The contractor will provide this data file to RIDE prior to the shipping of the reports.
- h. The contractor will be responsible for printing, packaging, and shipping two (2) paper copies of *Student Reports* for each student that was administered the *NECAP 2013 Grade 11 – E* to his/her grade 11 school. The contractor will be responsible for printing, packaging, and shipping one (1) paper copy of the *School Roster Report* to each grade 11 school that has tested students. These two reports will be combined into a single report shipment per grade 11 school.
- i. The contractor, in consultation with RIDE, will design a file layout for the *State Student-Level data file* that will describe the *NECAP 2013 Grade 11 – E* data that will be included in the file such as raw item responses, scored item responses, raw score totals, scaled scores, and performance levels for each tested student.
- j. The contractor will produce interpretive documentation that clearly and effectively communicate information about the *NECAP 2013 Grade 11 – E* reports to parents, schools, and districts. The interpretive documentation will be provided in electronic format for posting on RIDE's website.

- k. The contractor, in consultation with RIDE, and the appropriate technical advisory panel(s), will produce technical documentation following the test administrations of the *RI Grade 11 Retest* and *NECAP 2013 Grade 11 – E* each year of the contract that will serve as the documentation of record for the year's testing activities. The contractor will provide the technical documentation in electronic format to RIDE.

### C. Testing Schedule

1. October 2012 – Rhode Island 11<sup>th</sup> grade students [class of 2014] will be administered the New England Common Assessment Program grade 11 reading, mathematics, and writing tests (census – approx. 10,500 students). Rhode Island 12<sup>th</sup> grade students [class of 2013] that are attempting to improve their NECAP scores for local purposes will be afforded the opportunity to be administered either the New England Common Assessment Program grade 11 reading or mathematics tests or both tests (voluntary<sup>1</sup> – approx. 1,000 students).
2. October 2013 – Rhode Island 11<sup>th</sup> grade students [class of 2015] will be administered the New England Common Assessment Program grade 11 reading, mathematics, and writing tests (census – approx. 10,500 students). Rhode Island 12<sup>th</sup> grade students [class of 2014] that scored Substantially Below Proficient on either the New England Common Assessment Program grade 11 reading or mathematics tests in October 2012 will be administered the New England Common Assessment Program grade 11 reading test or mathematics test or both tests (mandatory<sup>1</sup> – approx. 4,000 students for mathematics and 1,000 students for reading). Rhode Island 12<sup>th</sup> grade students [class of 2014] that are attempting to improve their NECAP scores to meet eligibility requirements for commendation will be afforded the opportunity to be administered the New England Common Assessment Program grade 11 reading test or mathematics test or both tests (voluntary<sup>2</sup> – approx. 200 students for mathematics and reading combined).
3. March 2014 – Rhode Island 12<sup>th</sup> grade students [class of 2014] that scored substantially below proficient on either the New England Common Assessment Program grade 11 reading test or mathematics test in October 2012 and October 2013 will be administered the *RI Grade 11 Retest* in reading or mathematics or both (mandatory<sup>2</sup> – approx. 3,000 students for mathematics and 750 students for reading). Exact testing dates in March 2014 to be determined and mutually agreed upon by the contractor and RIDE.
4. October 2014 – Rhode Island 11<sup>th</sup> grade students [class of 2016] will be administered the *NECAP 2013 Grade 11 – E* reading and mathematics tests (census – approx. 10,500 students). Rhode Island 12<sup>th</sup> grade students [class of 2015] that scored Substantially Below Proficient on either the New England Common Assessment Program grade 11 reading or mathematics tests in October 2013 will be administered the *NECAP 2013 Grade 11 – E* reading test or mathematics test or both tests (mandatory<sup>1</sup> – approx. 3,500 students for mathematics and 1,000 students for reading).

Rhode Island 12<sup>th</sup> grade students [class of 2015] that are attempting to improve their NECAP scores to meet eligibility requirements for commendation will be afforded the opportunity to be administered the *NECAP 2013 Grade 11 – E* reading test or mathematics test or both tests (voluntary<sup>2</sup> – approx. 200 students for mathematics and reading combined).

5. March 2015 – Rhode Island 12<sup>th</sup> grade students [class of 2015] that scored Substantially Below Proficient on the New England Common Assessment Program grade 11 reading test or mathematics test in October 2013 and the *NECAP 2013 Grade 11 – E* reading test or mathematics test in October 2014 will be administered the *RI Grade 11 Retest* in reading or mathematics or both (mandatory<sup>2</sup> – approx. 2,000 students for mathematics and 500 students for reading). Exact testing dates in March 2015 to be determined and mutually agreed upon by the contractor and RIDE.

# **Rhode Island High School Testing Schedule: Fall 2012 – Spring 2015**

Spring 2015  
(2014-15)

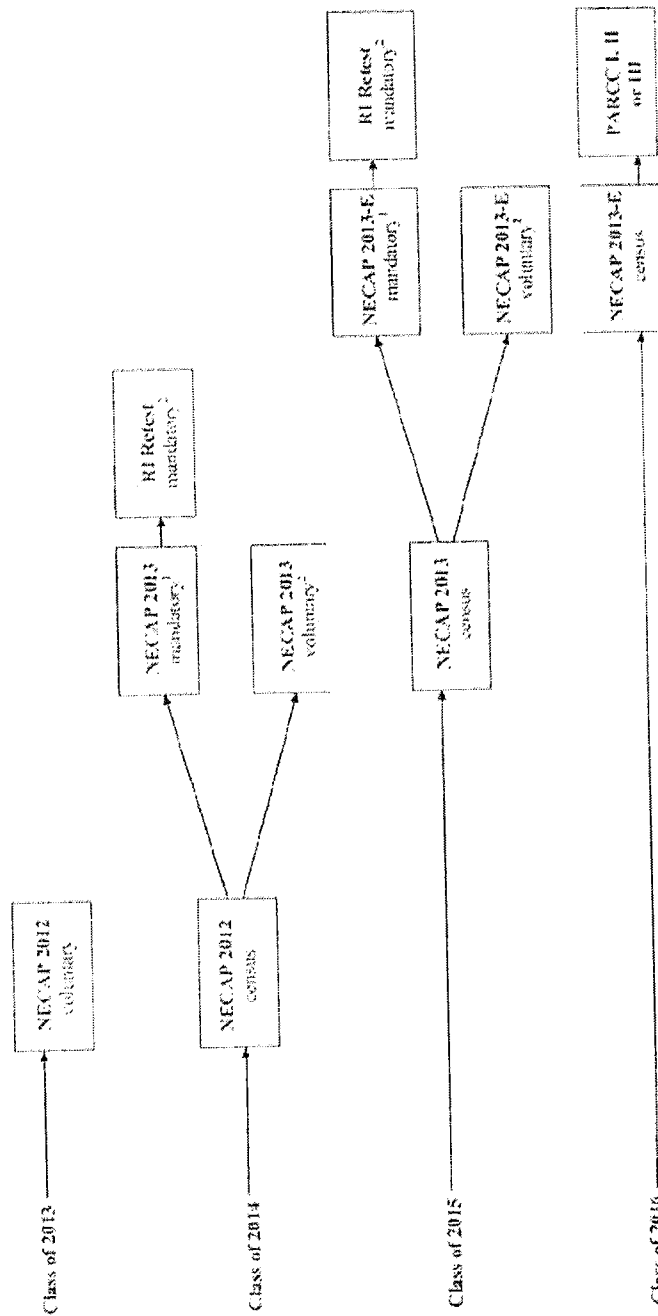
Fall 2014  
(2014-15)

Spring 2014  
(2013-14)

Fall 2013  
(2013-14)

Spring 2013  
(2012-13)

Fall 2012  
(2012-13)



## **Legend:**

- NECAP 2012: Gr11 NECAP tests administered in Fall 2012
- NECAP 2013: Gr11 NECAP tests administered in Fall 2013
- NECAP 2013-E: "Extra" Gr11 NECAP form assembled from equating items on NECAP 2013
- Census: All RI Gr11 students
- Voluntary<sup>1</sup>: Voluntary retake by RI Gr12 students for local purposes
- Mandatory<sup>1</sup>: Mandatory retake by all RI Gr12 students who do not score Proficient or higher on Cell test
- Voluntary<sup>2</sup>: Voluntary retake by RI Gr12 students attempting to improve their score to meet eligibility requirements for a commendation
- Mandatory<sup>2</sup>: Mandatory retake by all RI Gr12 students who have not yet met the state assessment requirement (Partially Proficient) through regular testing in Gr11 and Gr12, performance on alternative tests, or waivers

# RHODE ISLAND GRADE 11 RETEST PROGRAM

## ATTACHMENT B

### TEST DESIGNS AND TEST BLUEPRINTS

#### Rhode Island Grade 11 Retest Test Design

- 1) *Rhode Island Grade 11 Retest* test design will mirror the size of the common in the Grade 11 NECAP reading and mathematics tests.

**Mathematics:** 24 MC, 12 SA1, 6 SA2, and 4 CR

Mathematics will be administered in 2 sessions:

Item Type	Session 1 (Non-Calculator)	Session 2 (Calculator Allowed)
MC	12	12
SA1	6	6
SA2	3	3
CR	2	2

**Reading:** 2 Long passages, 2 Short passages, and 4 stand alone MC items.

Each Long passage has 8 MC and 2 CR

Each Short passage has 4 MC and 1 CR

Reading will be administered in 2 sessions:

Item Type	Session 1	Session 2
	1 long and 1 short and 2 stand-alone MC	1 long and 1 short and 2 stand-alone MC
MC	14	14
CR	3	3

- 2) The Distribution of Emphasis targets used for the Grade 11 NECAP Reading and Mathematics tests will be the same targets used for the *RI Grade 11 Retest* reading and mathematics tests.



- 3) Test Blueprints: Retest items will be selected by RIDE content specialists during item selection meetings in the spring of 2013. Items will be sequenced by item type in each session. RIDE mathematics specialists will determine sequence of items within each item type factoring in item difficulty. Reading items will be sequenced in passage order.

RI Grade 11 Retest Mathematics Test Blueprint

Session 1 (Non-Calculator)		Session 2 (Calculator)	
Position	Item Type	Position	Item Type
1	MC	1	MC
2	MC	2	MC
3	MC	3	MC
4	MC	4	MC
5	MC	5	MC
6	MC	6	MC
7	MC	7	MC
8	MC	8	MC
9	MC	9	MC
10	MC	10	MC
11	MC	11	MC
12	MC	12	SA1
13	SA1	13	SA1
14	SA1	14	SA1
15	SA1	15	SA1
16	SA1	16	SA1
17	SA1	17	SA1
18	SA1	18	SA1
19	SA2	19	SA2
20	CR	20	CR
21	SA2	21	SA2
22	CR	22	CR
23	SA2	23	SA2

RI Grade 11 Retest Reading Test Blueprint

Session 1		Session 2	
Position	Item Type	Position	Item Type
1	MC	1	MC
2	MC	2	MC
3	MC	3	MC
4	MC	4	MC
5	MC	5	MC
6	MC	6	MC
7	CR	7	CR
8	MC	8	MC
9	MC	9	MC
10	MC	10	MC
11	MC	11	MC
12	CR	12	CR
13	MC	13	MC
14	MC	14	MC
15	MC	15	MC
16	MC	16	MC
17	CR	17	CR

## NECAP 2013 Grade 11 – ETest Design

- 1) **NECAP 2013 Grade 11 – E** test design is the same test design used for Grade 11 NECAP reading and mathematics tests.

### **Mathematics:**

Common				Matrix				Total per Student			
MC	SA1	SA2	CR	MC	SA1	SA2	CR	MC	SA1	SA2	CR
24	12	6	4	8	4	2	2	32	16	8	6

Mathematics will be administered in 2 sessions:

	Session 1 (Non-Calculator)	Session 2 (Calculator Allowed)
MC	16	16
SA1	5	5
SA2	4	4
CR	3	3

**Reading:** Each Long passage contains 8 MC and 2 CR  
Each Short passage contains 4 MC and 1 CR

Common		Matrix		Total per Student	
2 Long; 2 Short; 4 Stand Alones		1 Long; 1 Short; 2 Stand Alones		3 Long; 3 Short; 6 Stand Alones	
MC	CR	MC	CR	MC	CR
28	6	14	3	42	9

Reading will be administered in 2 sessions:

Item Type	Session 1	Session 2
	1 Long, 2 Short, 6 Stand Alones	2 Long, 1 Short
MC	22	20
CR	4	5

- 2) The Distribution of Emphasis targets used for the Grade 11 NECAP Reading and Mathematics tests will be the same targets used for the *NECAP 2013 Grade 11 – E* reading and mathematics tests.

- 3) Test Blueprints: Items for the *NECAP 2013 Grade 11 – E* will be selected by RIDE content specialists during item selection meetings in the spring of 2013. Items will be sequenced by item type in each session. RIDE mathematics specialists will determine sequence of items within each item type factoring in item difficulty. Reading items will be sequenced in passage order.

*NECAP 2013 Grade 11 – E*  
Mathematics Test Blueprint

Session 1 (Non-Calculator)			Session 2 (Calculator)		
Position	Item Type		Position	Item Type	
1	C	MC	32	C	MC
2	C	MC	33	C	MC
3	C	MC	34	C	MC
4	C	MC	35	C	MC
5	C	MC	36	C	MC
6	C	MC	37	C	MC
7	M	MC	38	M	MC
8	M	MC	39	M	MC
9	M	MC	40	M	MC
10	M	MC	41	M	MC
11	C	MC	42	C	MC
12	C	MC	43	C	MC
13	C	MC	44	C	MC
14	C	MC	45	C	MC
15	C	MC	46	C	MC
16	C	MC	47	C	MC
17	C	SA1	48	C	SA1
18	C	SA1	49	C	SA1
19	C	SA1	50	C	SA1
20	M	SA1	51	M	SA1
21	M	SA1	52	M	SA1
22	C	SA1	53	C	SA1
23	C	SA1	54	C	SA1
24	C	SA1	55	C	SA1
25	C	SA2	56	C	SA2
26	C	CR	57	C	CR
27	M	SA2	58	M	SA2
28	M	CR	59	M	CR
29	C	SA2	60	C	SA2
30	C	CR	61	C	CR
31	C	SA2	62	C	SA2

*NECAP 2013 Grade 11 – E*  
Reading Test Blueprint

Session 1			Session 2		
Position	Item Type		Position	Item Type	
1	C	MC	27	C	MC
2	C	MC	28	C	MC
3	C	MC	29	C	MC
4	C	MC	30	C	MC
5	M	MC	31	C	CR
6	M	MC	32	C	MC
7	C	MC	33	C	MC
8	C	MC	34	C	MC
9	C	MC	35	C	MC
10	C	MC	36	C	CR
11	C	CR	37	M	MC
12	C	MC	38	M	MC
13	C	MC	39	M	MC
14	C	MC	40	M	MC
15	C	MC	41	M	CR
16	C	CR	42	M	MC
17	C	MC	43	M	MC
18	C	MC	44	M	MC
19	C	MC	45	M	MC
20	C	MC	46	M	CR
21	C	CR	47	M	MC
22	C	MC	48	M	MC
23	C	MC	49	M	MC
24	C	MC	50	M	MC
25	C	MC	51	M	CR
26	C	CR			

Note: C = Common and M = Matrix. Any item slots reserved for Matrix or Field Test items will be populated with "filler" Matrix items.

# **RHODE ISLAND HIGH SCHOOL TESTING PROGRAM**

## **ATTACHMENT C**

### **PAYMENT PROVISIONS**

1. During the contract period, July 1, 2012 – June 30, 2015, the state shall pay the contractor \$936,455 in addition to the original amount of the current NECAP contract based on the Statement of Work (Attachment A) and the Budget Totals on page 25 (Attachment C).
2. For fiscal years 2013, 2014, and 2015, the contractor will submit to the state monthly invoices in twelve (12) payments on the last business day of each month for the total budgeted amount for each year. (See Budget Totals and Payment Schedules on page 25 – Attachment C).
3. Invoices should be submitted to:  
Dr. Phyllis Lynch  
Office of Instruction, Assessment, and Curriculum  
Rhode Island Department of Education  
255 Westminster Street  
Providence, RI 02903
4. The contractor agrees to a 10% retention of the total contract fee subject to review, approval and acceptance of Contractor's final annual report to the State. The 10% retention will be applied to the monthly invoices by the Contractor. Invoices will reflect the total monthly amount owed, the amount of the 10% retention, and the net amount due. The Contractor will be paid the amount retained annually at the conclusion of the contract, pending acceptance by the State of the Contractor's delivery of all specified deliverables.

**Fiscal Year Budgets for the  
New England Common Assessment Program  
plus the  
Rhode Island Grade 11 Retest Program  
Budget Totals\***

(\*includes \$204,636 credit for FY2013)

<b>FY 09 - FY 12</b>	<b>FY 13*</b>	<b>FY 14</b>	<b>FY 15</b>	<b>Total</b>
<b>\$7,628,323</b>	<b>\$2,394,283</b>	<b>\$2,450,504</b>	<b>\$706,918</b>	<b>\$13,180,028</b>

**Fiscal Year 2013**

Contractor will submit an invoice to the state on the last business day of each month for twelve months (12) months beginning July 31, 2012 and ending June 28, 2013.

**Fiscal Year 2014**

Contractor will submit an invoice to the state on the last business day of each month for twelve (12) months beginning July 31, 2013 and ending on June 30, 2014.

**Fiscal Year 2015**

Contractor will submit an invoice to the state on the last business day of each month for twelve (12) months beginning July 31, 2014 and ending on June 30, 2015.